

The "YCA" Awards Rules and Regulations

The YCA Awards (the "**Competition**") is an essay writing competition for individuals graduating from a York Region high school (the "Participant"). Participants in the Competition are required to write and submit to The Institute of Chartered Accountants of Ontario (the "Institute") an essay with a maximum of three hundred (300) words on how the Chartered Accountant designation (the "**CA Designation**") would help them "rule" the world of business. The essays must be received by May 18, 2012 at 5:00p.m. Daylight Savings Time ("DST") (the "**Submission Deadline**"). Three (3) CDN\$500 prizes will be awarded to three (3) Participants who write the best essays (the "**Winners**").

All essays submitted by Participants will be reviewed by the Career Information Team at the Institute for (i) HAP ID number, and (ii) word count (a maximum of three hundred (300) words). If a Participant's essay includes a valid HAP ID number and is no more than three hundred (300) words in length, then the Participant will be considered a finalist and their essay will be sent to judges of the York District Chartered Accountants Association (the "**YDCAA**") who will determine the Winners. The Winners will be chosen based on creativity, clarity/language, and interest in the CA Designation. Winners will be contacted by May 30, 2012 at 5:00p.m. DST (the "**Winners Selection Date**").

The Competition is conducted by the Institute and the YDCAA, and is open to all individuals graduating from a York Region high school in the Province of Ontario and registered with the Institute's High School Ambassador Program (the "**HAP**"). There is a CDN\$5.00 annual fee to join HAP and the membership lasts until August 31 of each year. A Participant must be registered in HAP at <https://www.guidetorulingtheworld.ca/join/membership.aspx> no later than May 18, 2012 at 5:00p.m. DST (the "**HAP Deadline**") to be eligible to enter the Competition. If the Participant is under the age of majority in the Province of Ontario (eighteen (18)) at the time of registration in HAP, the Participant's parent(s) or legal guardian(s) is/are required to provide the Institute a parental consent which includes a declaration of eligibility, liability release and publicity/privacy release (the "**Parental Consent**") no later than May 22, 2012 at 5:00p.m. DST (the "**Parental Consent Deadline**"). A copy of the Parental Consent can be found at www.guidetorulingtheworld.ca/Join/ASPParentalConsent.aspx. The Institute reserves the right, in its sole discretion, to contact a Participant's parent(s) or legal guardian(s) for the purpose of verifying their agreement on the Participant's behalf to the terms and conditions outlined in these Rules and Regulations. If the Institute does not receive the appropriate Parental Consent by the Parental Consent Deadline, the Participant will not be registered in HAP and will not be eligible to participate in the Competition.

Additional information about this Competition can be found on the Institute's website at www.guidetorulingtheworld.ca/Events/YCA.aspx.

1. HOW TO PARTICIPATE IN THE COMPETITION

- 1.1 **Competition Period, Eligibility and Entry:** Participants may enter the Competition between September 12, 2011 at 9:00a.m. DST and the Submission Deadline. All essays must be submitted online by e-mail to jdiebolt@icaoo.on.ca or sent by mail to The Institute of Chartered Accountants of Ontario, Attn: Jennifer Diebolt, 69 Bloor Street East, Toronto, Ontario, Canada M4W 1B3.

To be eligible to enter the Competition, a Participant must:

- (i) currently be enrolled in grade 12 at a York Region high school in the Province of Ontario in 2012;
- (ii) currently be a member of HAP;
- (iii) include their valid HAP ID number with their essay;
- (iv) submit a Parental Consent (if applicable) to the Institute by the Parental Consent Deadline; and
- (v) submit a maximum three hundred (300) word essay (typed) of the Participant's own original work to the Institute on why the CA Designation would help them "rule" the world of business by the Submission Deadline.

- 1.2 **Competition Entry Restriction:** To participate in the Competition, Participants must not be an employee of, or be living with an employee of the Institute or the YDCAA, or be an immediate family member of an employee of the Institute or the YDCAA, any of its affiliated companies, representatives or agents, advertising or promotional agencies.

2. PRIZES

- 2.1 **Prizes:** Three (3) CDN\$500 prizes will be awarded to the Winners by the YDCAA based on essay selections made by the YDCAA judges.

Additional Prizes: The Winners along with one (1) guest (teacher, parent or guardian) will be invited to attend the YCA Luncheon and Awards Ceremony at the Institute on June 12, 2012 at 11:00a.m. DST.



Travel Expenses: Each Winner and their guest will be compensated by the Institute for a round trip GO/YRT/TTC ticket from York Region for same day travel to attend the YCA Luncheon and Awards Ceremony at the Institute on June 12, 2012. Those individuals who choose to drive to and from Toronto will be compensated by the Institute for (i) mileage, in line with the Institute's policies, and (ii) parking. No other modes of transportation (i.e. taxis) will be covered without prior approval from the Institute. The Winners and their teacher/parent/guardian are responsible for (i) any and all incidental expenses including, but not limited to, personal purchases, and (ii) making their own travel arrangements to and from Institute to attend the YCA Luncheon and Awards Ceremony on June 12, 2012.

The Institute will provide an expense report to be completed by each individual travelling to and from Toronto on June 12, 2012 and the expense report must be submitted to the Institute for reimbursement no later than July 8, 2012.

- 2.2 **Prize Allocation:** Each Winner, in accordance with Section 2.1 above, will be presented with a cheque in the amount of CDN\$500 at the YCA Luncheon and Awards Ceremony at the Institute on June 12, 2012. If a Winner is not able to attend the YCA Luncheon and Awards Ceremony, a cheque in the amount of CDN\$500 will be couriered to the Winner on or before June 29, 2012.

Each prize must be accepted as awarded. No alternatives, substitution or transfers of prizes will be allowed.

- 2.3 **Odds of Winning:** The Competition is a skill-based competition and the odds of winning a prize are dependent upon (i) the calibre of the essays, and (ii) the number of Participants participating in the Competition. The number of Participants participating in the Competition is presently unknown.

- 2.4 **Notification:** The Winners will be notified by 5:00p.m. DST on the Winners Selection Date and the prizes will be allocated in accordance with Section 2 herein.

Participants who are not selected as Winners of the Competition will be notified by email on or before the Winners Selection Date.

The names of the Winners and the schools at which they attend will be published on (i) the Institute's website at <https://www.guidetorulingtheworld.ca/Events/YCA.aspx>, (ii) the Institute's Facebook page at <http://www.facebook.com/CAOntario>, (iii) third party media releases, and (iv) the Institute's e-newsletters and internal publications.

3. GENERAL RULES

- 3.1 All essays submitted to the Institute and the YDCAA become the property of the Institute and the YDCAA, and none will be returned to the Participants participating in the Competition.
- 3.2 All essays of the Winners of the Competition will be destroyed on or before June 1, 2014 and all other essays submitted by Participants of the Competition will be destroyed on or before August 31, 2012.
- 3.3 The Competition is conducted by the Institute and the YDCAA, however, the Institute and the YDCAA are not affiliated in any way.
- 3.4 All decisions of the YDCAA judges with respect to this Competition are final, binding and conclusive on all matters.
- 3.5 The YDCAA is responsible for providing the three (3) CDN\$500.00 prizes and allocating these prizes in accordance with Section 2 herein.
- 3.6 By entering this Competition, each Participant (or, if the Participant is under the age of eighteen (18), his/her parent or legal guardian) represents, warrants and undertakes to the Institute and the YDCAA that their essay (i) does not violate in any way the rights of third parties including copyright, privacy/publicity rights and other intellectual property (such as trade-marks, trade names, logos, designs, promotional materials, web pages, source code, drawings, illustration and slogans) for which the Participant does not have a licence or other relevant authorization or permission; (ii) is the Participant's own original work and that the Participant has the sole right to submit it to the Competition; and (iii) does not violate any applicable laws.
- 3.7 The Institute and the YDCAA each reserve the right, in its sole discretion, to reject and disqualify any essay that could be offensive or inappropriate or that does not meet the terms and conditions of these Rules and Regulations.
- 3.8 The Institute and the YDCAA are not responsible for lost, stolen, late, misdirected, incomplete, illegible, damaged or irregular essays, or for any essays not received or not processed for any reason, including technical or human error.
- 3.9 The Institute and the YDCAA may require proof of identity and/or eligibility (in a form acceptable to the Institute and the YDCAA) from a Participant participating in the Competition. Failure to provide such proof in a timely manner may result in either the Institute or the YDCAA, in its sole discretion, disqualifying the Participant.



- 3.10 The Institute and the YDCAA jointly reserve the right, in their sole discretion, to cancel or suspend the Competition, or to amend these Competition Rules and Regulations without prior notice or obligation, in the event of any accident, printing, administrative, or other error of any kind.
- 3.11 By participating in the Competition, each Participant (or, if the Participant is under the age of eighteen (18), his/her parent or legal guardian) agrees to be bound by these Rules and Regulations and agrees that the Institute and the YDCAA, and each of their respective affiliates and agents shall have the right and permission to use the Winner's name, voice, city/province of residence, photograph, and/or likeness for advertising and/or trade and/or any other purpose in any media or format now or hereafter known without further compensation, permission, or notification.
- 3.12 By entering this Competition, the Participant (or, if the Participant is under the age of eighteen (18), his/her parent or legal guardian) release, forever discharge, indemnify and hold harmless the Institute and the YDCAA, their affiliates, subsidiaries, advertising agencies, partners, employees, directors and officers from any and all injuries, liability, losses and damages of any kind resulting from the Participant's participation in the Competition or their acceptance, use or misuse of a prize in connection with the Competition.
- 3.13 The Institute and the YDCAA assume no responsibility for failure of their websites during the promotional period for the Competition, for any problems or technical malfunction of any telephone network or lines, computer online systems, servers, access providers, computer equipment, software, failure of any e-mail or traffic congestion on the internet or at any website, or any combination thereof including any injury or damage to a Participant's or any other person's computer related to or resulting from registering or downloading any material relating to the Competition. The Institute and the YDCAA jointly reserve the right, in their sole discretion, subject to applicable law, to cancel or suspend the online portion of the Competition should a virus, bug or other cause beyond the reasonable control of the Institute and the YDCAA, or either of them, corrupt the security or proper administration of the Competition. Any attempt to deliberately damage any website or to undermine the legitimate operation of the Competition is a violation of criminal and civil laws, and should such an attempt be made, the Institute and the YDCAA each reserve the right to seek remedies and damages to the fullest extent permitted by law, including criminal prosecution. Neither the Institute nor the YDCAA is responsible for any errors or omissions in printing or advertising associated with this Competition.
- 3.14 By entering the Competition, each Participant (or, if the Participant is under the age of eighteen (18), his/her parent or legal guardian) consents to the Institute and the YDCAA, and their promotional agencies, storing and using the personal information that the Participant submitted for the purpose of administering this Competition.
- 3.15 All intellectual property used by either the Institute or the YDCAA in connection with the promotion and/or administration of the Competition, including, without limitation, all trade-marks, trade names, logos, designs, promotional materials, web pages, source code, drawings, illustrations, slogans and representations are owned (or licensed, as the case may be) by the Institute or the YDCAA and/or their affiliates. All rights are reserved. Unauthorized copying or use of any such intellectual property without the express written consent of its owner is strictly prohibited.
- 3.16 These Rules and Regulations govern the Competition and must be followed, and by agreeing to participate in the Competition, all Participants (or, if the Participant is under the age of eighteen (18), his/her parent or legal guardian) agree to comply with, and be bound by these Rules and Regulations.
- 3.17 In the event of any discrepancy or inconsistency between the terms and conditions of the Competition Rules and Regulations and disclosures or other statements contained in any Competition-related materials, including, but not limited to, the Competition forms and/or point of sale, television, print or online advertising, the terms and conditions of these Rules and Regulations shall prevail, govern and control.
- 3.18 The Competition is subject to all applicable Federal, Provincial and Municipal laws and regulations and is void where prohibited.

For additional information, please contact:

Jennifer Diebolt

Senior Liaison Officer, Career Information
The Institute of Chartered Accountants of Ontario
69 Bloor Street East Toronto, ON M4W 1B3

Office: 416-969-4295
Toll free: 1.800.387.0735 (ext. 295)
Email: jdiebolt@icaoo.on.ca